

Innovations in Medical Education Conference 2010

Call for Abstracts

DEADLINE: November 13, 2009 – 5 pm Pacific Daylight Time

Sponsored by The Division of Medical Education and the Office of Continuing Medical Education, Keck School of Medicine of the University of Southern California

The "Innovations in Medical Education" conference is an excellent opportunity to join a community of educators interested in promoting change in health professions education.

The Division of Medical Education at the University of Southern California is building a growing community of educators, scholars, and leaders wanting to share ideas and gain new skills.

Abstract Submission Categories:

1. Innovation Study
2. Innovation Exhibit
3. Skills for Innovators (Workshop)

If you feel strongly that your presentation can only be an oral presentation or a poster, please note it on the abstract submission form. Presenters are responsible for their own expenses.

Email abstracts to: dfisher@usc.edu and write one of the above numbers (#1, #2, #3) in the subject field of the email that designates the category. You may submit more than one abstract. Include the address and telephone number of the presenting author.

INFORMATION FOR AUTHORS

1. Studies of innovations

a. Completed Innovation Study

Each presenter will have 20 minutes for both presentation and discussion. Presenters should allow significant time for feedback and questions. These presentations should include results by the time the innovation is presented in March.

b. Innovation in Progress

Each presenter will have 20 minutes for presentation and discussion. Presenters should emphasize the "need" for the innovation (strong needs assessment and literature support), purpose, objectives/hypotheses, proposed methods, evaluation plan and pilot study results if available. Presentations may be:

1. Ideas in infancy desiring audience feedback to move forward
2. Projects seeking collaborators to increase sample size and/or improve external validity.

2. Innovation Exhibits (displayed in plenary room all day Saturday and half day Sunday)

a. Posters describing an educational innovation

Posters should be 3 feet high by 4 feet wide and able to free stand on a table. We will provide poster display boards (may be picked up at the registration desk Saturday or Sunday morning). Please do not laminate posters. Some posters may be selected to appear in a group setting with oral presentation and group discussion.

b. Resources that you have developed and are willing to share. Examples include curricula, research instruments, evaluation tools, web resources, CD or DVD teaching materials, workbooks, etc. Describe the resource, why it was needed, how it was developed (Methods), evaluation results, and how the resource can be accessed (Discussion).

3. Skills for Innovators Workshops

We will accept proposals for 1.5-hour workshops and 40-minute mini-workshops. These workshops should be hands-on, interactive, skill-building workshops for medical educators. Abstract should include objectives listing what attendees will be able to do by the end of the session, and take-home resources.

ABSTRACT FORMAT FOR INNOVATIONS AND EXHIBITS

Please use the following guidelines for formatting your abstract. All submissions are considered to be camera ready.

- 400 Words
- Font - Arial size 12
- 1 inch margins on all sides
- Bold headers
- No periods between degrees (i.e., MD, RN, etc.)

Title [centered and bolded]

Authors [centered and italicized; please place * next to person who will present abstract if accepted]

[please use the following headings;]

Background/Need: [start narrative here]

Objectives:

Methods:

Results/Evaluation

Discussion:

References as footnotes, if applicable

ABSTRACT FORMAT FOR WORKSHOPS:

Please use the following guidelines for formatting your abstract. All submissions are considered to be camera ready.

- 600 Words
- Font - Arial size 12
- 1 inch margins on all sides
- Bold headers
- No periods between degrees (i.e., MD, RN, etc.)

Title [centered and bolded]

Authors [centered and italicized; please place * next to person who will present abstract if accepted]

[please use the following headings;]

Length: ___ 1.5 hours ___ 40 minutes

Rationale and Description: [start narrative here]

Intended Audience:

Learner Outcome Objectives:

Methods of teaching:

Take home tools:

References as footnotes, if applicable

ABSTRACT EVALUATION

All submissions will be evaluated for completeness, strength of contribution to health professions education and relevance to the Innovations in Medical Education conference. The planning committee will consider all content areas. The following criteria will be used during the review of abstracts.

1. Importance (rationale/identified need for innovation theoretical or practical)
2. Clarity of description
3. Practical significance of topic to conference participants
4. Effective usage of time (potential for interaction with audience)
5. Average rating of abstract by all reviewers

QUESTIONS ABOUT THE CATEGORIZATION OF ABSTRACTS

If you have questions about the suitability of your proposal, please contact Dixie Fisher at dfisher@usc.edu or Win May at winmay@usc.edu.

CONFERENCE REGISTRATION

Presenters will pay their travel expenses and the conference registration fee. If the registration fee is not paid by January 22, 2010, at 5 pm PST, the proposal can not be included in the conference program.

DATES OF INTEREST

November 13, 2009: Abstract submission deadline

December 4, 2009: Abstract acceptance notifications completed

December 18, 2009: "Intent to Present" deadline

December 18, 2009: Presenting author's biographical sketch deadline

January 22, 2010: Presenter's conference registration deadline to be included in Conference Proceedings

February 9, 2010: Conflict of Interest form deadline

NOTIFICATION OF ABSTRACT ACCEPTANCE

You will be notified whether your proposal has been accepted between November 23 and December 4, 2009.

AUDIO-VISUAL CAPABILITIES

Each presentation room except for the "posters" room will be equipped with an IBM PC laptop, LCD projector and screen, lavalier microphone, and laser pointer. **Internet access will not be available.** Please contact dfisher@usc.edu if you have special needs at least 3 weeks prior to the conference.